## CATALINA FOOTHILLS SCHOOL DISTRICT | 2024-2025 EMPLOYEE CALENDAR

JULY '24     S   M   T   W   T   F   S     1   2   3   4   5   6     7   8   9   10   11   12   13     14   15   16   17   18   19   20     21   22   23   24   25   26   27     28   29   30   31     T	JANUARY '25   S M T W T F S   Image: S M T Image: S <thimage: s<="" th=""> Image: S Image: S<!--</th--><th colspan="7">Student's first day of school (8/5) Student's last day of school (5/21) is a half day for students and a full day for staff Student Holiday Orientation Days: new teachers begin 7/24; returning teachers begin 7/30 Inservice day (5/22)</th></thimage:>	Student's first day of school (8/5) Student's last day of school (5/21) is a half day for students and a full day for staff Student Holiday Orientation Days: new teachers begin 7/24; returning teachers begin 7/30 Inservice day (5/22)							
		ADMINISTRATIVE AND CERTIFIED CONTRA	ACTS		Number of				
AUGUST '24	FEBRUARY '25	Category	First Day	Last Day	Contract Days				
S M T W T F S	S M T W T F S	A.1 12 month administrators	07/01/24	06/30/25	261				
1 2 3	1	C.1 new certified staff	07/24/24	05/22/25*	214*				
4 5 6 7 8 9 10	2 3 4 5 6 7 8	C.2 returning certified staff	07/30/24	05/22/25	206				
11 12 13 14 15 16 17	9 10 11 12 13 14 15	C.3 new certified psychologists	07/24/24	05/29/25*	219*				
18 19 20 21 22 23 24	16 17 18 19 20 21 22	C.4 returning certified psychologists	07/30/24	05/29/25	211				
25 26 27 28 29 30 31	23 24 25 26 27 28	* C.1 only: 210 days from 07/24/24 to 05/		lditional days fo	or Professional				
		Development on 06/02/25-06/05/25 for	a total of 214 co	ontract days					
		* C.3 only: 215 days from 07/24/24 to 05,			or Professional				
SEPTEMBER '24	MARCH '25	Development on 06/02/25-06/05/25 for							
S M T W T F S	S M T W T F S	CLASSIFIED POSITIONS - NOTICES OF APP							
1 2 3 4 5 6 7					Number of				
8 9 10 11 12 13 14	2 3 4 5 6 7 8	Category	First Day	Last Day	Contract Days				
15 16 17 18 19 20 21	9 10 11 12 13 14 15	A.1 please see reverse for job titles	07/01/24	06/30/25	261				
22 23 24 25 26 27 28	16   17   18   19   20   21   22	<b>A.2</b> please see reverse for job titles	07/01/24	06/30/25	261				
29 30	23 24 25 26 27 28 29	<b>A.3</b> please see reverse for job titles	07/08/24	06/20/25	233				
	30 31	<b>B.1</b> please see reverse for job titles	07/08/24	06/04/25	217				
	50 51	<b>B.2</b> please see reverse for job titles	07/24/24	05/22/25	196				
		<b>B.3</b> please see reverse for job titles	07/29/24	05/23/25	190				
OCTOBER '24	APRIL '25	<b>D.1</b> please see reverse for job titles	07/31/24	05/16/25	187				
S M T W T F S	S M T W T F S	<b>D.2</b> please see reverse for job titles	07/31/24	05/22/25	191				
	1 2 3 4 5	<b>D.3</b> please see reverse for job titles	08/02/24	05/21/25	188				
6 7 8 9 10 11 12	6 7 8 9 10 11 12	<b>D.4</b> please see reverse for job titles	07/30/24	05/22/25	206				
13 14 15 16 17 18 19	13 14 15 16 17 18 19	<b>D.5</b> please see reverse for job titles	07/30/24	05/29/25	211				
20 21 22 23 24 25 26	20 21 22 23 24 25 26	E please see reverse for job titles	07/30/24	05/22/25	192				
27 28 29 30 31	27 28 29 30	<b>F.2</b> please see reverse for job titles		f TBD by Dir. o					
27 20 23 30 31	21 20 29 30	1.2 please see reverse for job titles		Comm. Schls	187				
			Comm. Sems	Comm. Senis					
NOVENBER   '24     S   M   T   W   T   F   S     J   J   J   J   J   1   2     3   4   5   6   7   8   9     10   11   12   13   14   15   16     17   18   19   20   21   22   23     24   25   26   27   28   29   30	MAY '25   F   S     S   M   T   W   T   F   S     4   5   6   7   8   9   10     11   12   13   14   15   16   17     18   19   20   22   23   24     25   26   27   28   29   30   31	A qualifying employee shall be paid for unused short-term leave. Leave of Absence Policy GCC: Submit your written proposal prior to March 1 of previous school year for professional leave beginning first quarter/trimester, and prior to October 1 of							
DECEWBER   '24     S   M   T   W   T   F   S     1   2   3   4   5   6   7     8   9   10   11   12   13   14     15   16   17   18   19   20   21     22   23   24   25   26   27   28     29   30   31	JUNE '25     S   M   T   W   T   F   S     1   2   3   4   5   6   7     8   9   10   11   12   13   14     15   16   17   18   19   20   21     22   23   24   25   26   27   28     29   30   -   -   -   -   -								

Holiday/Recess	Date	Admin Asst, Bookkeeper Full Chrg, Courier (part time), CS District Program Coord, CS Exec Secretary, CS Office Coordinator, District Computer Tech, Facilities & Transportation Office Clerk, HR Asst II, HR Mgr, Inventory Control &	Clerk (HS), Bus Mechanic, Computer Tech II (HS), CS ES Site Lead, CS VVELC Secretary, Custodian Lead (HS), Custodian (ELC), Groundskpr, Maint I, Maint II, Facilities & Transportation Maintenance Supv, Registrar, Security Lead, Student Database Mgr	Computer Technician I, Custodian, Custodian Lead (Middle/Elem), School Secretary,	B.1 217 days Data Base Mgr (JTED), Outreach & Internship Coord (JTED), Theater Shop Foreman	Office Clerk, Office Clerk (counselors), Spec. Ed Secretary (part time) B.3 194 days ELC Office	C.1 214 contract days for new certified staff C.2 206 contract days for returning certified staff D.4 206 days Occupational Therapist, Physical Therapist	C.3 219 contract days for new certified Psychologist C.4 211 contract days for returning certified Psychologist D.5 211 days Psychologist Intem	Athletic Equip Asst, Athletic Trainer <b>D.3 188 days</b> Bursar, Certified	Health Asst, Security Monitor, Library Clerk (Elern, Middle & HS)	E 192 days Office Coord (HS), ISS Monitor Level II	F.2 187 days CARE Asst. Site Mgr., CARE Activity Leader I, CARE Activity Leader II, CS Facility Rental Coord
Independence Day	4-Ju	Mgr, Payroll Spec, Procurement Spec, Receptionist, Software Appl Spec, SIS/Database Mgr, Sr. Acct., Systems Engineer, Web Coord paid holiday	paid holiday	n/a	n/a	n/a	n/a	n/a	Clerk (Attend-HS), Transition School to Work Job Coach n/a	n/a	n/a	n/a
Labor Day	2-Sep		paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday
Fall Break	7-Oct	t n/a	n/a	n/a	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	n/a
Fall Break	8-Oct	t n/a	n/a	n/a	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	n/a
Fall Break	9-Oct	t n/a	n/a	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	n/a
Fall Break	10-Oct	t n/a	n/a	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	n/a
Fall Break	11-Oct	t n/a	n/a	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	n/a
Veteran's Day	11-Nov	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday
Thanksgiving	27-Nov	n/a	n/a	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess
Thanksgiving	28-Nov	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday
Thanksgiving	29-Nov	paid holiday	paid holiday	unpaid recess	unpaid recess	unpaid recess	paid recess	paid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess
Winter Break	23-Dec	vacation / LWOP	n/a	unpaid recess	unpaid recess	unpaid recess	paid recess	paid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess
Winter Break	24-Dec	paid holiday	paid holiday	unpaid recess	unpaid recess	unpaid recess	paid recess	paid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess
Winter Break	25-Dec	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday
Winter Break	26-Dec	paid holiday	paid holiday	unpaid recess	unpaid recess	unpaid recess	paid recess	paid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess
Winter Break	27-Dec		n/a	unpaid recess	unpaid recess	unpaid recess	paid recess	paid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess
Winter Break	30-Dec		n/a	unpaid recess	unpaid recess	unpaid recess	paid recess	paid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess
Winter Break	31-Dec		paid holiday	unpaid recess	unpaid recess	unpaid recess	paid recess	paid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess
Winter Break	1-Jan	· · · · · · · · · · · · · · · · · · ·	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday
Winter Break	2-Jan		paid holiday	unpaid recess	unpaid recess	unpaid recess	paid recess	paid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess
Winter Break	3-Jan		n/a	unpaid recess	unpaid recess	unpaid recess	paid recess	paid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess
Martin Luther King Day	20-Jan	/	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday
Rodeo Break	20-Feb		n/a	n/a	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	unpaid recess	n/a
Rodeo Break	21-Feb		n/a p/o	n/a	unpaid recess	unpaid recess	paid recess	paid recess	unpaid recess	unpaid recess	unpaid recess	n/a
Spring Break	24-Mar 25-Mar		n/a n/a	unpaid recess	unpaid recess	unpaid recess	paid recess	paid recess	unpaid recess	unpaid recess	unpaid recess	n/a n/a
Spring Break Spring Break	25-Mar 26-Mar		n/a n/a	unpaid recess unpaid recess	unpaid recess unpaid recess	unpaid recess	paid recess paid recess	paid recess paid recess	unpaid recess unpaid recess	unpaid recess unpaid recess	unpaid recess unpaid recess	n/a n/a
Spring Break	20-Mar		n/a paid holiday	unpaid recess	unpaid recess	unpaid recess	paid recess	paid recess	unpaid recess	unpaid recess unpaid recess	unpaid recess	n/a n/a
Spring Break	27-Mar 28-Mar	paid holiday	paid holiday	paid holiday	paid holiday	unpaid recess paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday	paid holiday
Memorial Day		paid holiday	paid holiday	paid holiday	paid holiday	n/a	n/a	paid holiday	n/a	n/a	n/a	n/a
memorial Day	20-ividy	para nonuay	para nonuay	para nonuay	para nonday	ivd	ind.	paru nonuay	1#d	i #d	11/a	Iva

paid holiday - you observe the holiday and you receive your normal pay for the day. See policy GCD "qualifying for paid holidays/recess"

n/a (not applicable) - you do not observe the holiday/recess, you work your normal schedule for the day

paid recess - you observe the recess and you receive your normal pay for the day (applies to certificated staff only). See policy GCD "qualifying for paid holidays/recess"

unpaid recess - you observe the recess but you do not get paid for the day

vacation/LWOP - you observe the recess but you do not get paid for the day unless you take a vacation day (December 23 - January 3 only)